



City of Harrisonburg

DEPT. BUILDING INSPECTION
DEPT. ZONING ADMINISTRATION

SIGN PERMIT APPLICATION

PERMIT NO.

☐ OWNER OR ☐ LESSEE OF SIGN LOCATION

NAME _____

MAILING ADDRESS _____

CITY _____

TEL (____) _____ ZIP _____

SIGN(S) TO BE ☐ CONTRACTED

☐ INSTALLED ☐ MADE BY:

NAME _____

ADDRESS _____

CITY _____

TEL (____) _____ ZIP _____

TYPE(S) OF SIGNAGE /

NEW ☐ RELOCATE ☐ REPLACE ☐

DESIGN	NO.	S/F	D/F	ILLUM.	X ILLUM.
GROUND					
ROOF MTD					
WALL MTD					
PROJECTING					
LETTERS					
MARQUEE					
BILLBOARD					
OTHER					

SIGN ADDRESS: NO. _____
(LOCATION) ST. _____

COST OF SIGN(S) + INSTALLATION:
\$ _____

DATA FILED WITH APPLICATION/

☐ SITE PLAN (when required to show compliance with zoning setbacks and location)

☐ ELEVATIONS ☐ STRUCTURAL ☐ OTHER

DESCRIPTION OF PERTINENT SIZE & HEIGHT PER SIGN:

I hereby submit this application for a Sign Permit and acknowledge that information given hereon, together with required supplementary drawings or technical data, are all a part of said application and upon issuance of permit hereby certify that work will be done as stated or shown as part of said application and will be held in compliance with applicable City Ordinances and State Laws and Regulations. It is further known to not comply with any part or terms is sufficient cause to revoke a permit, and permit is voided if work is not begun within six (6) months.

Owner _____

Agent _____

APPLICANT PLEASE DO NOT WRITE BELOW

DBA/
USE/
ZONING DISTRICT/ _____
SHEET _____ BLOCK _____ LOT _____
CORNER LOTS
OR INTERSECTION ☐ YES ☐ NO

WORK REQUIRES
ELECTRICAL PERMIT ☐ YES ☐ NO

FEE \$ _____ PAID _____ / _____ / _____

APPLICATION RECEIVED _____ / _____ / _____
PERSON(S) RECEIVING APPLICATION _____

APPLICATION APPROVED ☐ DISAPPROVED ☐

REVIEWED BY:
BUILDING _____ / _____ / _____
ZONING _____ / _____ / _____

REMARKS / _____